



UTU DISCIPLINE INCOME PROTECTION PROGRAM CLAIM FORM

14600 DETROIT AVENUE
CLEVELAND, OHIO 44107-4250
Fax: (216) 228-0411

- Attach your Letter of Discipline or Signed Waiver showing the reason for discipline.

- Signed Waivers must clearly set forth the number of demerits, days of suspension or dismissal, and also bear the signature and title of the carrier official reflecting management acceptance.

PLEASE WRITE PLAINLY – FILL OUT IN INK

ALL QUESTIONS MUST BE ANSWERED

1. Name in full _____ Age _____ Card No. _____
2. Address _____
3. City _____ State _____ Zip Code _____
Telephone Number () _____
4. I am a member of UTU Local No. _____
Soc. Sec. No. _____ Can. Soc. Ins. No. _____
5. What railroad, bus line or other transportation industry were you employed by when disciplined? _____
6. What was your occupation on date of incident? _____
7. What discipline did you receive? (Dismissal or Suspension) _____
8. Date incident occurred that caused your removal. _____
9. Date and exact time of day you last reported for duty. _____
Ended _____
10. Date and time Investigation was conducted. _____
11. Exact time lost to attend Investigation. _____
12. IMPORTANT – Write below a report of your case, giving details of the cause of your removal from service and any other information that will assist the International in determining the validity of your claim. (Attach additional sheet if necessary.)

13. Is the cause of your removal from service as set forth by the company in their discipline notice correct? _____

14. If your answer to the above question is no, state in what respect it is not correct. _____

15. Number of days being claimed by this report ____ From _____ to _____ at \$ _____

NOTE: Claim days up to date of report only. Benefits are not paid in advance of the discipline actually being served. Payments are based upon the date the claim report is signed.

16. If reinstated, state date and time of first day back to service. _____

I understand that it is my responsibility to notify the DIPP Department IMMEDIATELY upon my reinstatement to service.

I certify that, to the best of my knowledge and belief, the foregoing statements are true.

_____ *Date*

_____ *Member's Signature*

_____ *Local No.*

Be sure all questions are answered and that you have attached the requested documents.

After you complete this report, please present it to a Local Officer so that he/she may attest to this information.

STATEMENT OF LOCAL OFFICER

(NOTE: If this portion is not completed, the Claim Report will be returned.)

I am familiar with the details involved in this case of discipline and have reviewed the questions and answers given by the claimant.

Are all answers given to the questions correct to the best of your knowledge and belief? _____

Has this case been handled with the employing company? _____

What is the present status of the case? _____

If needed, can an original copy of the investigation transcript be furnished? _____

_____ *Local Officer's Signature*

_____ *Local No.*

_____ *Please Print Name*

In the absence of the Local Chairperson, the signature of the Vice Local Chairperson, Local President or Local Secretary and Treasurer is acceptable providing he or she has knowledge of the matters that are being verified and providing his or her election to such office has been reported properly to the International.